



Bellbrook Music Boosters

08August2022

7:15 pm

BHS Library

General Membership Meeting Agenda

Call to Order: 7:18pm

1st: Laura Harr

2nd: Danielle Woeste

No Conflict of Interest

Attendance: Appendix A

Welcome:

Approval of the General Meeting Minutes, 11July2022

1st: Rachele Alban

2nd: Danielle Woeste

Approved, unanimously

Old Business:

- **Update regarding reimbursement for unauthorized rifle purchase for the Belles**
 - Brett said Cheryl is fine with what she got and we are good to go.
- **Status of proposal to the Bellbrook Optimists for Concert Attire & Accessories**
 - Director, Andy Soloman gave update that concert attire being ordered this month with goal to have student's ready to wear at Christmas concert. Things are moving forward in terms of a purchase.
- **Statue of fact-finding for Avenue of Flags with Bellbrook Optimists**
 - Jon Selvaraj sent an email with fact-finding. Each route has 30 flags may go as high as 50. 2 students per route and parent goes along. Flags are placed on Memorial Day, Flag Day, July 4, Veterans Day, and Labor Day. Boosters get \$2 per flag placed and \$2 remove. Brett brought up donating \$10 gift card to entice people to do the routes. Drop off day before holiday, pick up day after holiday. Going to discuss in general to find a chair to take point on project.
 - Need Chair for contact point.
 - Danielle Woeste asked who will coordinate getting flag, giving flags to drivers etc.

- o Phoebe Dickman would like to send out communication to General Membership to see if any parents would be interested in coordinating.
- **Status of requesting Guard Director presence at BMB Executive Board Meetings from November to March each year**
 - o Barb is to talk to Sheldon when he is back from DCI next week.
- **Procedure for proposing fundraising/future planning**
 - o Jon Selvaraj - held for September meeting
- **Fundraising**
 - o **Is there an annual target for fundraising and a way to track toward goal?**
 - o Jon Selvaraj - held for September meeting
- **Golf Scramble & Raffle Update**
 - o Up to 13 teams registered, 52 golfers, with plenty of space left.
 - o Only sold 2 happy hour only ticket sales. If anyone wants to go and support that portion, we will also pull raffle tickets at that event.
 - o Hole Sponsors - sold 12 out of 18 holes, verbal commitment on #13.
 - o Range and Green Sponsorships \$500 - Class of 1972 is also collecting funds and will give more toward the band which is more than the \$500 fee. Andy to work to add a Thank You into the announcement of the band for the homecoming game and \$20 toward a banner at Homecoming to thank them.
 - o Cart Sponsorships - we have sold 9, we will make a push for those as we get closer.
 - o Key Bank is going to sponsor the lunch for the golf scramble which is \$1500.
 - o Projected profit not doing anything else is \$5,214.
 - o Need a photograph at the event to capture the event so we have photos for the next event - Nick Falzerano volunteered to be the photographer for the event.
 - o Going to photograph each basket and have it on website by mid-August.
 - o Selling tickets at football games prior to, 3 games prior - Approved by Charlie O'Dell
 - o Sponsor for all of the signage in exchange for a foursome.
 - o Raffle Tickets will go on sale the last week of August or so. Trying to find a way to sell on the website.
 - Ohio State VIP experience, ohio state cup, stadium blanket to go in that basket
 - 6 pack fo Cooper's Hawk Wine
 - Night at the Holiday Inn
 - UD Swag Basket
 - Living Moss Wall Art Piece
 - Bellbrook B Wood Pallet
 - Dayton Dragon's Basket

- Security Company Basket
 - Golf Rounds
 - Top Golf
- **Past Donation Business**
 - Brett Woeste working on pricing to get banners on the fence and decals the truck. Looking at pricing options between individual signs or one big one. Brett would like to put Drug Mart on the truck because they have donated a lot of water over the last 2 years.
 - Discussed thank you cards or photos to send to businesses that have donated to us.
- **Merchandise/Yard Sign Fundraiser with Embellished Threadz**
 - Site will be live tomorrow.
 - Boosters get 20% of pre-tax sales.
 - Show shirts are loaded on there now.
- **Using Scrip Credits for the Disney Trip**
 - Last push for Disney credits.
 - Has to be processed by Friday, August 12th.

New Business

- **Officer's Report**
 - Nothing to report.
- **Treasurer's Report**
 - **See Appendix B**
 - Running at a bit of a deficit.
 - Tag Day is a huge fundraiser - need more drivers for Wednesday.
 - Removing card wash off of fundraiser and working on getting a second Tag Day on the books.
 - We have about \$3000 in uniform replacement fund, fund is ongoing.
 - Most of the money we have gotten in the last month are from the golf scramble, band shirts, and band camp money.
 - Fundraising and targets: Working on completing the 2022 budget and soon will be working on the 2023 budget. 2023 budget draft will be sent out to general membership soon to be voted on, stay tuned on that.
 - Trying to work to set targets on fundraisers so we know what we need to raise to make 2023 successful.
 - Patty Ball has accepted the depositor position. Working to get her trained in the position.
 - Koana Ice did send a portion of their proceeds from Band Camp 2022.

- **Board of Trustees' Report**
 - Nothing to report.
- **Director's Report**
 - See Appendix C
 - Winter Dates for MEPA not announce yet
 - Regional Dates for Guard 2/11 & 3/25 & 3/26
 - IPE - Dayton Regional 3/18 & 3/19, MEPA Champs 4/1 & 4/2
- **Administrator's Report**
 - All volunteers need to go through the BIB volunteer process.
- **Representative at BMS Open House in band room to hand out flier**
 - Ron Campbell Volunteered to go to BMS Band Open House to hand out fliers.
- **Need Fall Invitational Chair**
 - Eli, Leisa, and Brett
 - Need to set-up a planning meeting.
- **Need Poinsettia Sale Chair**
 - Ron Campbell willing to chair the Poinsettia sale.
 - Phoebe asked for a co-chair to help him.

Open Forum

- Nick Falzerano
 - Nick asked about doing photos at the invitational this year. Andy Soloman to think about it and to get back to Nick about it.
 - Nick asked about doing Santa pictures at Christmas Concerts. Digital files \$10. He will get Santa involved, putting something out at Stephen Bell.
 - Nick talked to Sparks about the Beer Garden idea, Sparks is in charge of the uniform donations through the Lion's Club. Uniform donations are on the Lion's Club radar.
 - Koana Ice will be at our competition and football games for us.
- Rachele Alban discussed Tag Day on Wednesday
 - We need 6 drivers.
 - Phoebe will take control of providing pizza and drinks.
 - Script will donate \$10 for top 2 cars.
 - Change Challenge is on!
- Melissa Richardson
 - The Color Guard Speaker is dead and no longer working. Guard is requesting a new speaker for Guard \$282.94.
 - Andy Soloman chimed in and stated that this one was researched and does all of the things needed and a lot less than the last one purchased.

- Karen Beidelschies stated that an RFP has to be submitted for an unbudgeted item and can be submitted to the Executive board to be voted on via email.
- Melissa created a packet for Ice Breaker and prices went up before she placed the order and she is out \$186.47 of her own pocket. Melissa requested to be reimbursed. RFP already filled out and sent to Karen and needs to be sent out to the Executive board to be voted on. We will have an answer to Melissa by August 12th. Karen stated that the overage of \$100 in the account should go back to Melissa.
- Executive Board to vote on the RFP for the speaker and the reimbursement for Melissa.
- Andy Soloman - another opportunity for a Booster representative(s) would be for the Middle School Spook-tacular - October 20, 2022 Grades 7-12.
- Karen Beidelschies next booster meeting needs to be moved due to Labor Day. Next Booster meeting moved to Monday, August 29, 2022.

Adjourn: 8:18pm

1st: Tracey Waller

2nd: Melissa Richardson

Appendix A

Attendance

Michaela Kronenberger

Laura Harr

Phoebe Dickman

Brett Woeste

Todd Whalen

Rachele Alban

Amy Rodenroth

Melissa Richardson

Emily Smith

Marjorie Silva

Danielle Woeste

Patty Ball

Tracey Waller

Melanie Glover

Karen Beidelschies

Carol Bird

Isabella Bird

Appendix B



Treasurer Report: July 30, 2022

BOOSTER FUNDS OVERVIEW:

Actual (through July 30th)

Fiscal YTD Revenue:	\$ 47,504.30
Fiscal YTD Expenses:	<u>49,233.70</u>
Fiscal YTD Surplus/(Deficit):	\$ (1,729.40)

Projected through EOY:

Revenue:	\$ 110,489.57
Expenses:	<u>108,565.47</u>
Surplus/(Deficit):	\$ 2,124.10

- Projected revenue includes \$8,400 in revenue from tag day and \$1,100 from car wash

BALANCES*

Assets:		Liabilities:	
Checking	\$42,001.84	Uniform Replacement	\$3,106.59
Savings	65,143.80	Credit card balance	1,027.43
		Other Passthrough – NYC, Guard Uniform, etc.	109.18
Total Assets	\$107,145.66	Total Liabilities	\$4,243.20

*Please note the balances section is under construction. Need to investigate for completeness. For example, the student account balances are not listed.

Monies Received from Donations/Fundraisers (since Jul 4)

#	Source	Amount
1	Golf Scramble	\$2,770.00
2	Show shirt payments/sponsorships	516.42

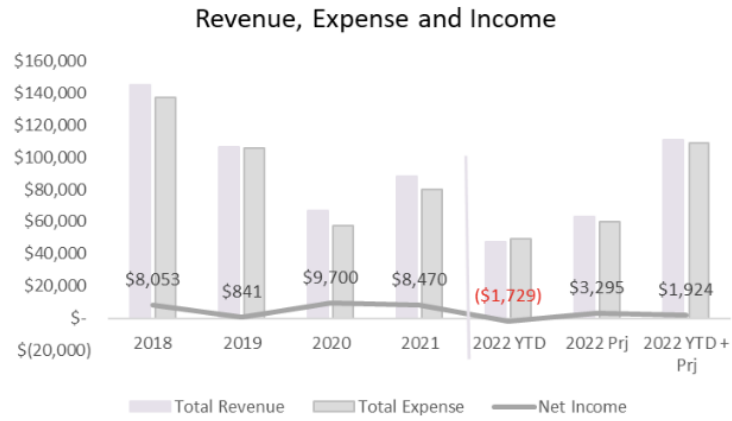
*Money for band camp donations and show shirt payments are still being processed.

TREASURER ACTIVITIES/NOTES/TO-DO'S

#	Status	Description
1	■	Venmo setup - complete
3	■	Booster budget review and approval
4	■	New depositor onboarding



GRAPHS





Treasurer Report: July 30, 2022

Income and Expense Summary:

Items Not Netted:	2018	2019	2020	2021	2022 YTD	2022 Prj	2022 YTD + Prj
Income:							
Donations	\$10,780	\$7,759	\$15,591	\$19,031	\$2,351	\$1,194	\$3,545
Misc Income	5,437	3,558	5,475	85	16,233	(995)	15,238
Expense:							
Marching Band	(\$26,923)	(\$21,828)	(\$12,978)	(\$18,085)	(\$5,412)	(\$23,597)	(\$29,010)
Winter Guard	(37,900)	(18,470)	(8,399)	(19,108)	(24,486)	0	(24,486)
IFE	(26,565)	(15,112)	(11,415)	(10,294)	(11,673)	0	(11,673)
Student Credits	(6,997)	(5,095)	(3,526)	(3,349)	(1,525)	(3,551)	(4,716)
General & Admin	(828)	(2,817)	(1,725)	(2,949)	(1,381)	(1,943)	(3,324)
Social/Hospitality	(1,269)	(1,215)	(414)	(298)	0	(1,111)	(1,111)
Music Programs	(520)	(650)	(727)	0	0	(616)	(616)
Food Committee	(11)	179	0	(1,005)	(347)	(1,840)	(2,186)
Miscellaneous Fundraising Expenses	0	0	(300)	0	(175)	0	(175)
Items with Income and Expense Netted:							
Golf Outing	\$0	\$0	\$0	\$0	\$7,720	\$5,230	\$12,950
Fall Invitational	6,965	11,268	0	2,022	0	8,971	8,971
Scrip	12,744	3,475	6,783	9,587	0	8,147	8,147
Tag Day	5,611	9,357	2,483	9,487	0	8,134	8,134
Dine In	2,230	2,587	3,053	3,625	1,953	921	2,874
Spring Flowers	3,974	5,501	(3,822)	7,552	5,632	0	5,632
Winter Invitational	7,483	10,806	8,123	3,068	4,351	0	4,351
Poinsettias	1,594	1,432	3,148	3,738	0	2,478	2,478
Raffle	0	296	0	1,050	2,303	0	2,303
Fees	2,144	958	0	1,285	1,471	0	1,471
Car Wash	1,178	1,060	4,600	0	0	1,119	1,119
Amazon Smile	226	382	652	851	455	455	910
Corn Fritters	808	453	0	0	801	(157)	644
Sprit Wear	466	0	223	679	0	456	456
Historic (Informational)							
Dayton Dragons	\$2,315	\$0	\$0	\$0	\$0	\$0	\$0
Euchre Party	2,152	(200)	(253)	441	0	0	0
Souvenirs	(494)	(7)	0	420	0	0	0
UD Concessions	4,502	3,974	808	0	0	0	0
Yankee Candle	1,463	1,316	0	637	0	0	0
Calendars (deleted)	250	0	0	0	0	0	0
Yard Signs	60	0	0	0	0	0	0
Food Truck Rally (deleted)	528	0	0	0	0	0	0
Ford Drive Event	1,860	2,085	0	0	0	0	0
Peeler Cards	0	1,853	0	0	0	0	0
Winter program Fees (Deleted)	36,697	0	0	0	0	0	0
Expenses (historic)	(1,907)	(2,062)	2,318	0	0	0	0
Net Income	\$8,053	\$841	\$9,700	\$8,470	(\$1,729)	\$3,295	\$1,924

Appendix C

DIRECTOR'S REPORT

Monday, August 8

- Upcoming events:
 - Saturday, July 23: Band Camp Performance, 2pm @ Stadium
 - Wednesday, August 10: Tag Day (all students, 6pm-8pm; drivers needed!)
 - Next Tag Day TBA
 - Monday, August 15: Performance for Staff 1st Day of School (woodwinds/brass/percussion, morning @ Bellbrook MS)
- Show shirts
 - \$6 payment is overdue - please turn in ASAP!
 - Family shirt orders will be available soon!
- Marching Band Updates:
 - Thanks to everyone who helped make Band Camp 2022 a success!
 - Staff 1st Day Performance on Monday August 15:
 - Who: Woodwinds/Brass/Percussion (no guard at this event)
 - 7:25am Report to Middle School Band Room WITH INSTRUMENT
 - 7:30am Warm up
 - 7:55am Move to Stage
 - 8:00am Play Alma Mater, and Fight Song for teachers
 - 8:15am Move back to band room
 - 8:20am Dismissed
 - Rehearsal change:
 - ALL sections will rehearse on Monday 8/15 from 6pm-8pm instead of Tuesday 8/16. This is due to HS Open House on Tuesday.
 - Guard calendar updates (see message from Melissa Richardson)
 - Added Wednesday 8/17 6pm-8pm
 - Added Wednesday 8/24 6pm-8pm
 - Added Saturday 8/27 9am-11:30am, 1pm-4:30pm
 - Football game against Tipp City - new location will be at Butler (stadium construction at Tipp)
- Reminder to complete background checks if you have not already!
- Fall Invitational Saturday 9/17 - **12 total groups** registered as of 8/8/2022
 - **Class AA**
 - **Madison Marching Band**
 - Newton Marching Band
 - **Waynesville High School**
 - **Class AAA**
 - Bellbrook High School

- Brookville High School Marching Band
- Carroll High School Marching Band
- **Class AAAA**
- Kings High School
- Lebanon High School
- Northmont HS Marching Band
- Springboro High School Marching Band
- Vandalia-Butler Marching Band
- **Westerville North High School Warrior Marching Band**
- -Families should look for the year's worth of concerts to be sent home (via email, google classroom, and in hard copy form) during the first week of school.
- Concert attire, with the help of Bellbrook Optimists, is being ordered this month so we will hopefully have it ready to wear at Christmas!
- The schedule for workers for Lions Club Festival will be sent out this week. All marching eagles will have a scheduled time to work with their section at the festival on Saturday, as we have a game Friday night.